



29 March 2019

Dear All,

Broadstone First and Broadstone Middle School are the two schools that make up the Castleman Academy Trust. As you are aware, over the past two terms, Dawn Wilks (originally Headteacher of Broadstone Middle School) has been acting as Headteacher over both schools. The term used for this role, "Executive Headteacher", indicates responsibility for more than one school. During this time we have had Rebecca Wood (Broadstone First - BFS) and Jade Palmer (Broadstone Middle - BMS) acting as "Teachers in Charge" taking responsibility for the day to day management on their respective schools. This was an interim arrangement put in place and I am writing to inform you that we have now made permanent arrangements for the leadership of both schools.

I am delighted to let you know that Dawn Wilks has been appointed to the post of Executive Headteacher of BFS and BMS. The consistency and continuity we have been able to put in place between the two schools during Dawn's time as Acting Executive Headteacher has helped us greatly improve what we can offer to our pupils. Sharing the leadership of both schools, we are better able to support our pupils and their families as we are able to share resources and expertise.

To support Dawn in her role, we have appointed "Heads of School" in BMS and BFS. I am thrilled to tell you that Rebecca Wood will be the Head of BFS and Jade Palmer will be the Head of BMS. Jade and Rebecca will be responsible for the day to day leadership and management of their respective schools and the first port of call for all matters relating to their school.

This way of working is new to many of us. We are very used to Headteachers and Deputy Headteachers leading schools. As ever, if you have any concerns about your child's education, you should always get in touch with their class teacher or form tutor in the first instance. If you are not satisfied with the outcome, you should then contact the Head of School – that is Rebecca (BFS) or Jade (BMS). Hopefully, your issue would definitely be sorted by this stage but if not, then Dawn is the next person you should contact, if the Heads have not already involved her.

Now that the two schools are working as a group, we are doing all we can to share resources and talents wherever appropriate. This has many benefits . . . continuity, consistency, economies of scale when purchasing, flexibility in using our sites to name but a few. By sharing these resources, and many others, greater expertise and savings made can be directed to the most important area of our school – the pupils.

I want to thank Dawn, Jade and Rebecca for all their hard work over the past two terms and please join me in congratulating them on their permanent appointments to their new roles. I would also like to thank the staff, Governors and Trust Board for the support given to us all whilst we embedded this new structure.

As ever, if you have any questions at all, please do not hesitate to get in touch with us, and thank you for your continued support. We are very grateful.

Yours sincerely,

Rhonda Moore  
Chief Executive Officer  
Castleman Academy Trust