

Castleman Academy Trust

Behaviour Policy Addendum Covid-19 June 2020

The Castleman Academy Trust believes that all pupils should be empowered to achieve in all areas of school life, be treated with respect and treat others the way they wish to be treated. We want them to enjoy school life. We are committed to providing a caring and safe environment and therefore, in response to the Covid-19 pandemic, have made adjustments to our behaviour policy to ensure the safety of all pupils and staff. These adjustments are set out below:-

Arrivals, Departures and Moving round the school.

Children will enter school through their designated entrance at the agreed time. Children will say goodbye to their parent/carer at the entrance wherever possible and enter, going straight to their designated bubble and bubble room, keeping a 2m distance from any other individual. There will be markers on the floors to support children with social distancing.

At their designated home time, children will be escorted out of the building from their designated exit. They will leave one at a time, and for our younger children, this will be when their parent/carer has come to collect them, again keeping their distance using the markers on the floors as a guide.

Movement around the school will be limited. When the children leave their bubble classroom to go outside for break, lunch or outdoor learning, they will follow the markers on the floor to ensure they stay 2m from peers and adults. Children will follow an adult from their bubble on their designated route.

Children will be expected to tell a member of staff if they are unwell and are exhibiting signs of Coronavirus – this will be explained explicitly to the children on arrival, with various reminders.

Children must have a responsibility for their own equipment e.g. water bottles and ensure that these are not shared with other pupils. For younger children, this will be continuously reinforced and where necessary modelled. Parents/Carers will need to ensure all items of their child's property is clearly marked with their full name.

Hand washing and Hygiene

Children will be expected to follow all hand washing and hygiene routines while in school.

Children will wash hands/use antibacterial gel before entering school, after returning from the outside, before and after eating and at regular intervals during the day.

We ask children to follow the "Catch it, Bin it, Kill it", mantra when in school. If they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Social Distancing

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times. Pupils in EYFS, Y1 and Y6 will have their own table with chairs spaced 2m apart. When children enter their bubble, they will be expected to go straight to their table and nowhere else in the room. Children will put their hand up if they need an adult's support, they will not get out of their seats.

Teachers will ensure that pupils, where ever possible, adhere to social distancing measures. Where older pupils are not complying, the usual disciplinary procedures and sanctions will be used (see below).

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

Toilets

Each bubble will have allocated toilets to use. These will be sign posted. Children will be supervised and encouraged to use the toilets one at a time (this may not always be possible with reception children). When a child has finished in the toilet, they must wash their hands.

Break times

Children will have a designated place and time slot in which to play during break times. Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated area at all times and play with only those in their bubbles.

Rewards

All adults within the Castleman Academy Trust welcome opportunities to praise individuals for good work, attitude and/or good behaviour. Children who are respecting the Covid-19 safety list will be recognised and rewarded for doing so.

Broadstone Middle School

The Prep For Learning cards will not be used during Covid-19. Temporary rewards will be discussed with the bubble groups and the bubble leads will implement the appropriate rewards

Broadstone First School

The Petal points system will be temporarily suspended and temporary rewards given out by the bubble leads. Stickers may continue to be used as a form of reward for children.

Behaviour in school

At the Castleman Academy Trust, we have been working very hard to try and ensure the safety of each and every individual in school (student or staff member). Whilst we cannot eliminate the risk entirely, we endeavour to do all we can to reduce it. If a child cannot be safe within school or make others feel unsafe, a range of actions will be taken in sanctioning.

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their bubble or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people, the following sanctions and disciplinary procedures may be used:

- Inappropriate behaviour in a single session - conversation(s) with pupil(s) which will include 1 verbal warning, and moving seats if logistically safe and possible
- Repeated inappropriate behaviour within a single session – A member of the Senior Leadership Team (SLT) will be informed and they will temporarily remove the student from the bubble. This will be a 'time out' and an opportunity for reflection on previous actions. At this point, Parents/carers will be informed. At a later point in the day, SLT may decide to allow the student back into the bubble group, or a decision may be taken to keep the student away from the bubble for the remainder of the day.
- Third repeated inappropriate behaviour – After SLT intervention, the student will be removed from the bubble and Parents/carers will be called to collect the student and informed of when they will be invited back into school. At this juncture, a risk assessment will be completed in order to assess the associated risks with the student returning to school and an exclusion may be considered.
- Repeat offences will incur a fixed term exclusion, applied in line with Exclusion guidance.

NB: all behaviours will continue to be logged using the Trust's systems (Integris).

Changes to the school exclusion process during the Coronavirus (COVID-19) outbreak

The Department for Education has made temporary changes to the guidance around school exclusions. This can be found here:- <https://www.gov.uk/government/publications/school-exclusion/changes-to-the-school-exclusion-process-during-the-coronavirus-outbreak>

Pupils with Additional Temporary Needs / Special Educational Needs

The Castleman Academy Trust acknowledges that children will have had a range of different experiences during the lockdown period which may have an impact on their behaviour presentation upon return to school. Some may present with frustration as a result of being isolated from friends or having missed a significant event or experience; e.g. school trips, residential, etc. Others may have experienced bereavement or loss or another, real or perceived, traumatic episode. For many, the process of re-engagement with learning and the school community, under unusual circumstances, may require some additional input and

encouragement. As a result of these varied experiences children may present with behaviour that is not usual, this may include;

- Anxiety; lack of confidence
- Challenging behaviour; fight or flight response
- Anger; shouting, crying
- Hyperactivity and difficulties maintaining attention

For some children, including those with attachment concerns or SEN, and especially those with autism, the change in routines and lack of familiarity will require additional adjustment. School recognises that behaviour could be a sign that for some individual children there is an unfulfilled need and that the behaviour is communicating that there is a problem. The school will undertake an individual risk assessment for the child and use ***reasonable endeavours*** to make the necessary adjustments to reduce the stimulus that may be triggering the challenging response.

Children with SEN are recognised as being particularly vulnerable and therefore have an urgent need to be re-integrated back into school as soon as reasonably possible. School will work closely with parents to implement supportive strategies that will inform an appropriate response. If necessary school will seek external support from other agencies such as Educational Psychologists or Early Help.

Pupil's working from home.

If interacting with other pupils or staff online, students should always be kind and respectful to each other and respect staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils.