

## PMG Retail arrangements during the Covid 19 emergency period.

We wanted to let you know of the arrangements we are making to provide the best service we can bearing in mind the Government advice.

1. **Opening Hours.** We will be keeping the stores open on a reduced hours basis (Wed & Sat 10am to 2pm), but our online service remains available 24/7 throughout this time. Please would you be good enough to communicate this to all parents either through the school website or in any newsletters.
2. **September Back to School.** We are hoping and expecting the usual Back to School for September and we are gearing up for that with stock and service. Once again, our online operation may be important over this time depending on when social distancing becomes loosened.
3. **Fitting days and Intake days.** There may not be sufficient time to conduct these prior to September and so we feel that it is very important that you assist by communicating to new starters that they come in to stores as early as possible. If everyone waits until the last few weeks before September, we will not be able to cope,
4. **Not just new starters.** If schools are off for a prolonged time, there will be an extra influx of students who will have grown out of clothing who would normally have replaced it during the Easter and Summer terms. This will suddenly all come at the same time as the new starters.

We appreciate that you have a lot more to think about and plan, and school uniform may not be high on your list. However, you may be encouraged to know that we are thinking about it and wish to provide the very best service we can as soon as things return to normal.

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Visit us at [www.pmg-schoolwear.co.uk](http://www.pmg-schoolwear.co.uk)

